

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

December 1, 2014 7:05 PM

Members Present: Steve Blake, Gary Flynn, Jim Pedone, John Pitro (Chair)

Members Absent: Bob Dunne

Guests: Jen Breen, Tim Shea, Anthony Sylvia

Approval of Minutes

- Motion Originator: Steve Blake
- Motion Description: Approve minutes for October 6, 2014 meeting.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Treasure's Report

Account Balances: Field / \$14,211, Recreation / \$4,441, Pride Park / \$4,251

Deposits since last meeting: Field / \$161, Recreation / \$1,271, Pride Park / \$45.00

Receipts to be deposited: Field / \$1,926(school) & \$10(soda), Recreation \$0.00, Pride Park / \$19

The following were processed for payment: \$ 257.85 Scoreboard Enterprises
\$ 1,450.00 Worcester County Tennis
\$ 300.00 Jen Breen / salary

A credit for \$155.60 has been received from Pepsi for the returned soda.

Outstanding Permit Fees/Insurance Certificates

There are currently no outstanding fees or insurance certificates.

Parks and Recreation Programs

LEGO program and Tennis program are both done. Currently have 18 children registered for the ski club, which begins Jan 6th. The next half day program is on December 9th. More programs are being planned for the spring and the summer programs are already being organized.

Parks Facilities/Maintenance Items

The concession stand at the All-Purpose Field still needs paint, will be done in the spring (the panels could be painted inside over the winter). Anthony is working on an RFP to have an engineer look at the three retaining walls at the Goodale courts. The installation of the safety netting is close to completion.

Looking to have a landscaping company take over the fertilization and weed control. The request for bids will be advertised done in the Telegram and the Banner, as well as a direct mailing to landscape companies.

The irrigation systems have been blown out, but no work has been done with the wiring or the automation.

Quarterly Walk Through....no update

The frame for the ice rink has been rebuilt and liner will be installed and should be ready for the vacation week over the holidays.

Old/New Business

Tim called New England Seal Coat regarding cleaning the wax off of the basketball courts, but has

not heard back from them. Tim will try to contact the manufacturer for input on the matter.

Steve Blake got two quotes related to updating/fixing the sound system at the All-Purpose Field (Fornari Sound Systems / approx. \$2,200 and Tortorelli (approx. \$650). The Tortorelli quote is for installation of new drivers with transformers in them, supplying some brackets for the horns, and using the existing speakers. Jim suggested Jim favored replacing the system and would like to obtain another quote. The board would also like to include a quote for a wireless microphone.

The soda machines have been shut-off for the winter and there are a dozen cases of soda that have expired that could not be returned.

- Motion Originator: Jim Pedone
- Motion Description: To give the expired soda to the school to sell at basketball games
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Jen will retype the usage request form and add a space for an email address and will send the file to Karen Pare to post on the website. Jen will also add a contact number, should someone need to get in touch with DPW during non-business hours.

Gary is working with Tim on constructing dugouts at the Sr. Baseball Field. The plan is to have roofs on the dugouts and the needed materials being donated.

Jim would like to see new outfield fences on Little League A & B Fields for the spring. Permanent fencing is not something that will work due to the fact that we have the soccer teams that need to be on the fields in the fall. The board discussed whether there is some type of fence that would be sturdier than what has been being used.

Steve is talking to Joe Renzoni about replacing the outfield fences at the Sr. Baseball field.

Jim will hold off on reviewing of the rules, regulations, policies and fees and will wait until Bob has returned (Bob may not be available until March).

Committee Updates/PFC & Open Space

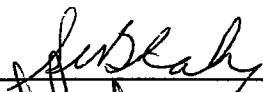
Parks Facilities Committee and Open Space Committee are both holding a meetings tomorrow night. Gary will give an update at the next meeting.

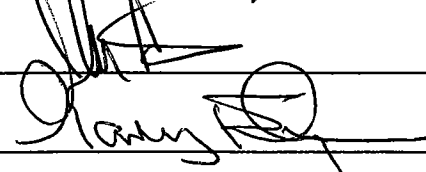
Members Requests

Mulch at Pride Park, warning track for Townsend Field, and signage for after-hours contact information.

- Motion Originator: Jim Pedone
- Motion Description: Adjourn
- Motion Seconded: Steve Blake
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Next Meetings: Dec 1st 2014 and Jan 12th 2015 / 7:00 PM





DATE: 02-12-15